

Meeting: RYFC June Regular Meeting Agenda
Date: Thursday June 1st, 2023
Time: 7:00 PM – 9:00 PM
Location: Marlborough, CT Richmond Memorial Library
Invitees: RYFC Board of Directors & League Managers



- One Word Open (Describes how you are feeling now) & Location (Above or Below the Line)
- Officer Reports
 - President
 - Update on ARPA funds from Hebron
 - Update on Registration Tracker program
 - Update on Background Check provider
 - Vice President
 - Update on Bleachers & Deer Stand
 - Update on Golf Tourney Opportunity with FoRF
 - Treasure
 - April P&L review
 - Update on LoC with Liberty Bank
 - Secretary
 - Approval of Minutes for Last Meeting
 - Registration Secretary
 - Registration Status
 - Update on Fundraising Follow-up from early registrants
 - Update on Flyer for Families selecting Family Donations
 - Director of Football Operations
 - Update on Coach Certifications
 - Update on Summer Workout Plans and Dates
 - Director of Cheerleading Operations
 - Update on Coach Certifications
 - Update on Summer Workouts Plans and Dates
 - Director of Guardian Relations
 - Update on any Feedback from Team Manager information
 - Update on any remaining documentation for this season
 - SNEYFC League Representative
 - Update on 5/15 SNEYFC Conference Meeting
- Old Business
 - Hebron Day – Steve is the owner
 - Action Items from Last Meeting
 - Steve to reach out to Meredith and Matt to get coaches to attend that day
 - Update on plan for Hebron Day
 - Determine additional help needed and action items
 - Assistant Coached Applications – Matt & Meredith are the owners
 - Action Items from Last Meeting
 - Katelyn to send out one last blast looking for applications
 - Mate to review applications with football head coaches and help them with next steps
 - Meredith to review applications with cheer head coaches and help them with next steps
 - Update on submitted applications
 - Update from Matt & Meredith on Head Coaches' progress on applications
 - Determine additional help needed and action items
 - Website Updates – Jim is the owner
 - Action Items from Last Meeting
 - John to send Jim the logo file for the Lion's to address a sponsor
 - Update on unified communication platform (Game Changer/Sports Connect integration)
 - Determine additional help needed and action items

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- Football Equipment – Derek is the owner
 - Action Items from Last Meeting
 - Derek to get equipment cost breakdown to Steve for the Eversource Grant we have applied for
 - Update on equipment orders
 - Determine additional help needed and action items
- Marketing & Recruiting Plan – Steve is the owner
 - Action Items from Last Meeting
 - Steve to email final plan
 - Steve to distribute registration signs in communities
 - Jim to setup registration signs he has from prior years
 - Nate to post list of who is on each community page on Facebook so we can take turns posting
 - Updates on execution to plan
 - Determine additional help needed and action items
- Apparel for 2023 – Melissa is the owner
 - Action Items from Last Meeting
 - Melissa to let Jim know when the store is open so we can get it on the website and Facebook.
 - Katelyn to make an apparel flier to have at all upcoming events for Steve
 - Need to finalize and order Board, Managers, and Coaches shirts
 - Determine additional help needed and action items
- Boosters for 2023 – John is owning this
 - Action Items from Last Meeting
 - Nate to create and send link out for Booster tracker for businesses
 - Taryn to send a list of who's registered over to John
 - Review Booster Tracker/Teams File Cabinet
 - Update on current booster efforts
 - Determine additional help needed and action items
- EMS for Home Games – Matt is owning this
 - Action Items from Last Meeting
 - Josh to get Matt the home game schedule as soon as we can so we can get it over to the fire chief
 - Update on next steps
 - Determine additional help needed and action items
- Hebron Lions Fireworks June 23rd – Steve is owning this
 - Action Items from Last Meeting
 - Steve to reach out to Matt and Meredith to gauge interest in event
 - Update on discussions and next steps
 - Determine additional help needed and action items
- July Freeze on Football/Cheer Activities per SNEYFC – Matt & Meredith are owning this
 - Action Items from Last Meeting
 - Matt and Meredith to figure out what they want to do during these weeks
 - Update on practice plans
 - Determine additional help needed and action items
- Meet the Coaches Event – Katelyn is owning this
 - Action Items from Last Meeting
 - Katelyn will get a date and then work with Meredith and Matt about what is needed
 - Katelyn to create a flyer and announcement to families to promote the event
 - Matt and Meredith to reach out to coaches to ensure they attend event

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- Update on event
 - Determine additional help needed and action items
 - Establish Relationship with RHAM Honors Society - Katelyn is owning this
 - Action Items from Last Meeting
 - Katelyn will reach out to Julie to see if she knows who to reach out to to get the word out for volunteers
 - Update on progress
 - Determine additional help needed & action items
 - Permanent Memorial Plaque & Booster Signage at Burnt Hill
 - Action Items from Last Meeting
 - Chuck to reach out to Craig at Hebron P&R to discuss what the guidelines are for permanent signage at the field
 - Update from P&R
 - Determine additional help needed and action items
- New Business
 - Registration Booth at Tri-County Flag Events
 - This upcoming weekend is the last regular season games
 - Who is owning this?
 - What help is needed?
 - What are our action items?
 - Snack Shack for Summer Workouts & Practices
 - Lauren is owning this
 - What do we need to do to get the Snack Shack ready for Summer workouts and practices?
 - What help is needed?
 - What are our action items?
 - Football Equipment Handouts
 - Derek is owning this
 - What do we need to do to get this going for the season?
 - What help is needed?
 - What are our action items?
- General Updates & Feedback
 - With the Tri County Flag season wrapping up can we move our regular meeting start time up to 6:00p or 6:30p?
- Meeting Close